



Sierra Country Club
PO Box 561
Coupeville, WA 98239

**Notice to all Sierra Country Club Property Owners
Important Information Concerning New Water Connections
Call for Interest – August 25, 2020**

Dear Sierra Property Owner:

The Sierra Country Club Homeowners Association issues a Call for Interest letter every other year to identify and select the property owners who will receive a water connection during the 2022 new build cycle.

The selection of Sierra property owners who can build in 2022 is governed by the Water Connection Approval (WCA) process. The Sierra WCA process and a summary of fees and specific details can be viewed on the Sierra website at the following location: [http://sierracountryclub.net/index.php/Water System & Billing](http://sierracountryclub.net/index.php/Water_System_&_Billing). (Paper copies of the WCA process are available upon property owner request).

Property owners who respond by October 15, 2020 will be ranked by length of property ownership and will be placed on a 2022 new build list. Qualified applicants will be notified in writing by December 1, 2020 of their ranking on the list. The top five eligible property owners will be considered for building in 2022. Those owners not selected will be placed on a back-up list in the event one or more of the selected owners do not build or are removed from consideration for a water connection. In this case, the next eligible owner on the back-up list will be notified they have been selected for consideration. Once all the five selected properties are under construction, the back-up list will expire. Property owners not selected in the 2022 new build cycle may respond to a future Sierra Call for Interest letter.

Those selected will be required to submit a water connection deposit of \$5,000 within 30 days of selection. Following Island County's final authorization to SCC that allows distribution of the five water connections (usually received between February and June), the selected owners will be notified in writing of the due date for the balance of the water connection fee and submission of building plans to the Sierra board. (Sierra's plan review process does NOT replace the required county fees or submission of building plans and application(s) for appropriate permits through Island County).

A property owner should be prepared for the process to select an architect/builder, create a building plan, and obtain required Island County permits to take approximately 6 months. The Sierra HOA board makes review of submitted plans a priority in order to facilitate the timely start of construction. Property owners must be proactive during this process to ensure there is ample time for the home to be completed and an Island County Certificate of Occupancy to be issued prior to December 31, 2022. (Construction projects that exceeds the 2022 new build cycle period are subject to monthly fines until a Certificate of Occupancy is issued).

If you have interest in building during the 2022 new build cycle, please ensure you have reviewed all WCA documents and details on the website prior to responding to this Call for Interest letter. Failure to meet specific requirements and WCA deadlines after a property owner is selected will result in the property owner's removal from consideration for a water connection for this cycle, and a forfeiture of all or a portion of the water connection deposit.

In order to be considered for a new water connection, interested property owners must respond in writing by October 15, 2020. Only property owners in good standing will be considered for a new water connection (current on annual homeowner dues and any existing water bills; no CCR violations). Those letters postmarked after October 15, 2020 will not be considered for the 2022 new build cycle. Applicants must include the following information in their response to the Call for Interest letter: property owner's mailing address, email address, phone number, Island County parcel ID number, and a deed or other legal documentation that indicates the month, day, and year the property owner assumed ownership.

If you have any questions regarding the 2022 Call for Interest letter or WCA procedures, policies, or documents, please contact the Sierra Country Club Architecture Manager at sierra.mailbox@gmail.com.

Sincerely,

Sandi Bumpus, Vice President and Architecture Manager
Sierra Country Club HOA